



# APPLICATION FOR EMPLOYMENT

Hi, thanks for downloading our employment application; we look forward to receiving your completed application and meeting you in person. Please follow the instructions on this page so that you are able to save and email your application correctly.

*When you complete the form please email it to [inedajob@thetomatohead.com](mailto:inedajob@thetomatohead.com).*

## REQUIREMENTS

- Adobe Reader or Adobe Acrobat Reader DC
- Do not attempt to complete fillable forms within your internet browser.
- Mac users must install Adobe Acrobat/Reader. Mac Preview will not work with fillable PDF forms.

## COMPLETING THE APPLICATION IN MAC OSX

OSX by default uses the application 'Preview' to render forms instead of Acrobat Reader. 'Preview' does not support PDF forms, therefore will not work while being used in this program.

1. Install the most recent version of Adobe Reader ( <http://get.adobe.com/reader> )
2. Save the form to your local drive on your own computer and note the location of the saved file. ( ex. Downloads )
3. Open the Adobe Acrobat/Reader application
4. On the Acrobat Reader menu, go to File->Open. Open the file from the location in which you saved it. The form will not work if you simply double-click it, unless Acrobat/Reader is already your default PDF viewer.
5. Complete the form and save the changes before emailing or printing.

## COMPLETING THE APPLICATION IN WINDOWS

1. Install the most recent version of Adobe Reader ( <http://get.adobe.com/reader> )
2. Save the form to your local drive on your own computer and note the location of the saved file. ( ex. My Documents )
3. Open the Adobe Acrobat/Reader application
4. On the Acrobat Reader menu, go to File->Open. Open the file from the location in which you saved it.
5. Complete the form and save the changes before emailing or printing.

# APPLICATION FOR EMPLOYMENT

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Position you would like to fill \_\_\_\_\_

When can you start? \_\_\_\_\_



5424 s. middlebrook pike  
knoxville, tennessee 37921

phone 865 330 1191  
www.flourheadbakery.com

**All bakery shifts begin at 4am and last 7 to 9 hours. We bake 7 days each week.**

Please mark the days you are available to work those hours.

|   | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|---|--------|---------|-----------|----------|--------|----------|--------|
| Place a 'check' under the days you're available |        |         |           |          |        |          |        |

What do you expect your starting pay to be? \_\_\_\_\_

What title or words would you use to describe yourself in your current or former job?

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What are your plans for the next six months?

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If any of your plans in the next 3 months would require time off from work please list the dates you would need off.

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If you are currently employed, why are you seeking a change?

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If you are in school what are you studying?

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What are your hobbies?

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List three things that you believe are important in food service, from the food service employee's perspective

1. 

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2. 

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3. 

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List three things you believe are important in food service from the customer's perspective

1. 

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2. 

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3. 

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Why have you chosen to work in food service?

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What do you most enjoy about baking?

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What do you least enjoy about baking?

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Why do you want to work at Flour Head Bakery?

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Why would you be a good choice for this position?

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In the past month have you done anything to improve a situation or process, either personally or professionally? If so, please explain.

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Please check the highest level of education you have reached

- High School Diploma or GED
- Completion of trade school (enter type of school) \_\_\_\_\_
- Some college or junior college study
- Associates or Bachelor's Degree
- Some graduate school
- Graduate school degree

# WORK HISTORY

List past three places of employment listing most recent employment first, or list three most significant restaurant or bakery positions.

## POSITION 1

Name of Business \_\_\_\_\_

City and State \_\_\_\_\_

Job Title \_\_\_\_\_

Month/Year Hired \_\_\_\_\_ Month/Year Left \_\_\_\_\_

Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Supervisor's name & position \_\_\_\_\_

Phone \_\_\_\_\_

Major Responsibilities and Accomplishments:

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## POSITION 2

Name of Business \_\_\_\_\_

City and State \_\_\_\_\_

Job Title \_\_\_\_\_

Month/Year Hired \_\_\_\_\_ Month/Year Left \_\_\_\_\_

Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Supervisor's name & position \_\_\_\_\_

Phone \_\_\_\_\_

Major Responsibilities and Accomplishments:

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### POSITION 3

Name of Business \_\_\_\_\_

City and State \_\_\_\_\_

Job Title \_\_\_\_\_

Month/Year Hired \_\_\_\_\_ Month/Year Left \_\_\_\_\_

Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Supervisor's name & position \_\_\_\_\_

Phone \_\_\_\_\_

Major Responsibilities and Accomplishments:

\_\_\_\_\_  
\_\_\_\_\_

**Note: The Flour Head Bakery does not allow smoke breaks during shifts.**

I certify that the information above is complete and accurate to the best of my knowledge. I authorize the individuals, companies, and agencies concerned to provide this company and its agents with all information necessary to verify the statements I have made in this application, and I release them from any liability for so doing. I understand I must receive satisfactory references from previous employers before an offer of employment can be made. I understand that incomplete or unsigned applications will not be considered and that false, incomplete, or misleading statements are grounds for my immediate discharge.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_